

**LINGUISTICS DEPARTMENT**  
**Graduate Student Research Award Request Form**

**Submission instructions:**

- 1) Save completed Request Form, Advisor support statement, and supporting documents (if applicable) as a single PDF.
- 2) Email the single PDF to Travel Committee (Gabriela Perez Baez, Kris Kyle) and Department Manager (Lisa Rihs)

**Maximum Award Amounts:** \$500. Students can apply for both travel and research funds each year, but the total amount disbursed to an individual will be no more than \$750.

**STUDENT INFORMATION**

Name \_\_\_\_\_ Date Submitted \_\_\_\_\_  
Email \_\_\_\_\_ UO ID # \_\_\_\_\_

**RESEARCH PROPOSAL**

*(150–300-word summary/abstract should include project details, timeline, and general description of what funds will cover. If you need more space, you can use a separate page.)*

**PROJECTED EXPENSES**

Budget Item:	Cost:
<b>Total:</b>	

**SUPPORTING DOCUMENTS**

Include a confirmation statement that project is supported by faculty advisor (or other faculty mentor).

**REIMBURSEMENTS**

- 1) Send receipts to Department Manager within 90 days of expense.
- 2) Department Manager will secure department head signature on Request Form

**OFFICE USE ONLY**

Department Head  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Award Amount \_\_\_\_\_