# **REEES Graduation Deadlines**

## In the term you plan to graduate...

## **WEEK TWO**

Friday: Last day to apply for degree online at the Graduate School

website <a href="https://gradweb.uoregon.edu/main/exitquestionnaire/selectTerm.asp">https://gradweb.uoregon.edu/main/exitquestionnaire/selectTerm.asp</a>

Here's a link to a Grad School webpage with information about getting ready to graduate:

http://gradschool.uoregon.edu/getting-ready-graduate

#### **WEEK THREE**

## **SCHEDULE YOUR THESIS PRESENTATION:**

- · Schedule Your Thesis Presentation with your committee members.
- · Let the Graduate Coordinator know the date and time so a room can be scheduled for you to present your thesis.

#### FORMATTING YOUR MANUSCRIPT:

Get to work early on formatting your manuscript - waiting until the last minute to address formatting causes more work. REEES does not require a particular style, but you must be consistent throughout your manuscript.

More info: http://gradschool.uoregon.edu/thesis-dissertation/

## To your thesis defense, bring the following forms:

Thesis/Dissertation Approval Form – you fill this form online, print it out and collect signatures from your chair, co-chair and advisor: https://gradschool.uoregon.edu/sites/gradschool1.uoregon.edu/files/forms2/Thesis-Diss%20Approval.pdf

### **WEEK EIGHT**

**MONDAY THROUGH FRIDAY** – The Graduate Coordinator's deadline to submit your statement of completion for your degree. Be sure that the Graduate Coordinator knows how you are meeting all of your requirements, and review your program plan with the Graduate Coordinator.

### THESIS SUBMISSION INSTRUCTIONS:

http://gradschool.uoregon.edu/etd

### **WEEK TEN**

**MONDAY OF FINALS WEEK** – Upload your completed and approved thesis and submit signed forms to the Graduate School. The ETD submission must be successfully completed on ProQuest by 11:59 p.m.

IF you are submitting the Thesis/Dissertation Approval Form in person to the Graduate School – it must be delivered in person by 5 p.m.

https://gradschool.uoregon.edu/sites/gradschool1.uoregon.edu/files/forms2/Thesis-Diss%20Approval.pdf

**CONGRATULATIONS!**