The Romance Languages Department is strongly committed to the success of our Graduate Students during the time of their studies at the University of Oregon. We offer several kinds of support both for their intellectual advancement and for their teaching development. A compilation of all these resources is available in PDF format.

**PROGRAM DESCRIPTIONS**

*Masters of Arts* in French/Italian/Spanish/Romance Languages  
*Doctor of Philosophy* in Romance Languages

**ADVISING RESOURCES**

MA Typical Timeline  
MA Checklist: French/Italian  
MA Checklist: Spanish  
MA Checklist: Romance Languages  
MA Degree Clearance: French/Italian/Spanish  
MA Degree Clearance: Romance Languages  
PhD in Romance Languages Advising Checklist (entering with BA)  
PhD in Romance Languages Advising Checklist (entering with MA)  
PhD in Spanish Advising Checklist (entering with a BA)  
PhD in Spanish Advising Checklist (entering with MA)  
PhD Annual Report  
PhD First Yearly Dissertation Meeting  
PhD First Chapter Form  
RL and SPAN PhD Second Language Requirement

**FORUM PREPARATION AND PROCEDURES**

MA Research Project

**MA ESSAY PREPARATION AND PROCEDURES**

Protocol for MA Essay

**PhD EXAMS PREPARATION AND PROCEDURES**

PhD Exam Protocol for RL and SPAN
PhD Exam Committee Form
Dissertation Committee Form
Dissertation Committee Service Nomination Form

REGISTRATION FORMS

Individualized Study Contract

GRADUATE EMPLOYEE CONTRACTUAL GUIDELINES

RL GE Teaching Responsibilities
GDRS (General Duties and Responsibilities Statement)
GE Workload Allocation Form
GE Workload Allocation Guidelines
GE Workload Allocation Guidelines Summer

GRADUATE EMPLOYEE EVALUATION AND SUPPORT

50-Minute Lesson Planning Template
Academic Integrity
Developing a ‘Statement of Teaching’ Philosophy
GE Frequently Asked Questions
GE/Instructor Evaluation Form
Observation and Evaluation of GEs
Office Staff Policies
Peer Observation Etiquette
Practicum Evaluation Form
Tips on Lesson Planning

WEB RESOURCES

Information and Guidelines for Job Seekers

DIRECTOR OF GRADUATE STUDIES

Lanie Millar
Friendly 406
rlgrad@uoregon.edu