

Travel Award Application

Please submit to the Director of Graduate Studies for Advising

Full information is available at: <https://humanities.uoregon.edu/philosophy/graduate-programs/funding#Travel>

Each PhD student is eligible for three reimbursements for expenses up to \$900 each for conference travel. Each MA student is eligible for one reimbursement for expenses up to \$900 for conference travel. Exceptionally, PhD students could be allowed to combine their travel awards for a single conference reimbursement (e.g., especially for international conferences). Reimbursements are made after this application is approved, after you have traveled, and after receipts for travel, hotel, and meals as well as conference documentation (you may present or just attend) are submitted to Christina Lujin, Operations Specialist clujin@uoregon.edu. Christina can answer direct questions from grad students about travel.

Please note the following:

- Applications are reviewed throughout the year in the order they are received.
- Applications should be submitted *at least* 1 month prior to travel. Earlier submission is encouraged.
- May 15th is the deadline to submit a travel award application for travel occurring within the given academic year.
- Eligible students will be reimbursed for their travel as applications are submitted on a rolling basis from September 15th-May 15th for conference travel in a given academic year (Fall, Winter, and Spring) and the Summer thereafter.
- Students who have already received their allotment of reimbursements may submit an application for consideration, however approval is based on available funding for the academic year that travel occurs (September 15 until May 15 and the Summer thereafter).

Name _____

Email _____

UO ID _____

Name of Conference or Place of Interview _____

Location _____ Dates _____

Title of presentation if applicable _____

Anticipated related expenses: _____

Please write a **very brief statement** of how this trip fits in with your graduate work:

Number of Travel Awards Previously Received and Dates _____

Number of Interview Awards Previously Received and Dates _____